

**POOLED INSURANCE PROGRAM OF NEW JERSEY
MINUTES
BOARD OF TRUSTEES**

March 26, 2014

Montville Inn

The March 26, 2014 Board of Trustees meeting of the **POOLED INSURANCE PROGRAM OF NEW JERSEY**, was called to order by the J. Tevis, Chairman, 11:00 AM at Montville Inn. Open Public Meeting Act read into Minutes by Chairman Tevis.

ROLL CALL OF TRUSTEES:

CHAIRPERSON	MONTVILLE BOE	PRESENT
JIM TEVIS		

VICE CHAIR/SECRETARY		
BARBARA FRANCISCO	WEST MILFORD BOE	PRESENT

PAUL A. GERBER	PASSAIC VALLEY REG	PRESENT
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KAREN PERKINS	CLIFTON BOARD	PRESENT
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NANCY CIAVAGLIA	POMPTON LAKES BOE	PRESENT
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GARY GREMBOWIEC	RIVERDALE BOE	ABSENT
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DONNA FELEZZOLA	BERKELEY HEIGHTS	PRESENT
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MEMBERSHIP ATTENDANCE

Susan Tindal	Parsippany-Troy Hills	Absent
Audrey Mioli	North Haledon Board	Absent
George Hagl	Bloomington Board	Absent
Geraldine Callinan	Randolph Board	Present
Dora Zeno	Jefferson Twsp. Board	Absent
Jim Minkewicz	Kinnelon Board	Absent
Barbara Decker	Pequannock Twp Board	Absent
Sue Anne Marcello	Union County Vo Tech	Absent
Kathryn Davenport	Lakeland Regional BOE	Absent
Barbara Murphy	Butler BOE	Present
Steve DiGeronimo	Millburn Board	Absent
Renee Taveniere	Cedar Grove BOE	Present
William Moffitt	Hoboken BOE	Absent

FUND PROFESSIONALS PRESENT

FUND ADMINISTRATOR

**BURTON AGENCY INC.
Debra Ginetto
Robert Kanwisher**

INSERVCO

**Debra Stout
Chuck Baker**

BROKER

**POLARIS GALAXY
Linda D'Alessio
Maria Makos
John Serapiglia**

TREASURER

Absent

BROKER

**WILLIS Insurance Services
John Moore
John Redmond**

RISK MANAGERS

**Linda D'Alessio
Lee Nestel
Dennis Tarantino**

AUDITOR

**Bud Jones
Nisivoccia & Co.**

FIRST MCO

Kelly Royce

WC ATTORNEY

Michael Bileci

OTHERS PRESENT

Maria Criscuolo, Cedar Grove BOE

MOTION WAS MADE TO APPROVE THE MINUTES OF DECEMBER 4, 2013

**MOVED: Donna Felezzola
SECONDED: Paul Gerber
VOTE: Unanimous**

TREASURER'S REPORT

MOTION TO APPROVE THE November through February TREASURER'S REPORT AND BILLS LIST

MOVED: Paul Gerber
SECOND: Karen Perkins
VOTE: 6 Yeas 0 Nays 0 Abstentions

AUDITOR'S REPORT

Bud Jones reviewed the PIP December 2013 Interim Audit. No material recommendations.

MOTION TO APPROVE THE December 31, 2013 PIP Interim AUDIT AND FILE WITH THE DEPARTMENT OF BANKING AND INSURANCE

MOVED: Barbara Francisco
SECOND: Donna Felezzola
VOTE: 6 Yeas 0 Nays 0 Abstentions

EXECUTIVE DIRECTOR'S REPORT

Review of Paid and Reserve in Agenda.

Payroll Audit 2012-2013 Complete, additional assessments due May 15, 2014 Return Checks mailed by May 2014. Only 2 BOE out of 18 have an additional assessment due. We are returning over \$500,000 which is almost 10% of the Assessments for that year. Recommended that the BOE try to be closer with their estimates of payroll to the actual.

Draft of WC Assessments for 2014 distributed at meeting.

With the analysis of the Actuary and review of the claim history, we are recommending that we reduce the loss fund by \$1,000,000 to \$3,273,030. Due to the market conditions, low interest rates, and competition, and the profitability of the Fund we need to temper our philosophy of giving a large Return of Surplus on the back end and a conservative upfront discount.

MOTION WAS MADE TO REDUCE THE LOSS FUND BY \$1,000,000 FOR 2014-2015

MOVED: Barbara Francisco
SECOND: Donna Felezzola
VOTE: 6 Yeas 0 Nays 0 Abstentions

Return of Surplus for 2013 was calculated by the Actuary.

MOTION TO APPROVE THE RETURN OF SUPLUS FOR 2014 IN THE AMOUNT OF \$1,016,826 PENDING THE DOBI APPROVAL

MOVED: Barbara Francisco
SECOND: Donna Felezzola
VOTE: 6 Yeas 0 Nays 0 Abstentions

Return of Surplus History Report of 14 Years was distributed

Polaris Galaxy Report

Budget indications for School Board Legal are at 15% to 16.5% with some boards possibly having an increase in their retentions. All the other lines should remain within a 2% increase.

Excess WC with State National looking at a 3% to 5% increase and a retention increase from \$500,000 to \$600,000.

WILLIS Insurance Services

Confirmed 3 Year Program with Zurich with 2% guaranteed cost. Willis has a new proprietary flood program that offers Replacement Cost and Extra Expense that can be accessed through their office.

FIRST MCO

Kelly Royce reviewed third quarter report and distributed loss time reports to all members present for discussion.

OLD BUSINESS

NONE

NEW BUSINESS

PRIMA Conference in Long Beach, CA – June 8-11.

PIP sends up to 2 members. Nancy Ciavaglia was approved to attend.

MOTION TO ADJOURN MEETING

MOVED:	Jim Tevis
SECOND:	Paul Gerber
VOTE:	UNANIMOUS

MEETING ADJOURNED: 1:00 PM

Jim Tevis, Chairman

Date

