

POOLED INSURANCE PROGRAM OF NEW JERSEY
MINUTES
BOARD OF TRUSTEES

JUNE 13, 2014

Lunello's

The June 11, 2014 Board of Trustees meeting of the **POOLED INSURANCE PROGRAM OF NEW JERSEY**, was called to order by the J. Tevis, Chairman, 11:30 AM at Lunello. Open Public Meeting Act read into Minutes by Chairman Tevis.

ROLL CALL OF TRUSTEES:

CHAIRPERSON	MONTVILLE BOE	PRESENT
JIM TEVIS		

VICE CHAIR/SECRETARY		
BARBARA FRANCISCO	WEST MILFORD BOE	PRESENT

PAUL A. GERBER	PASSAIC VALLEY REG	PRESENT
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KAREN PERKINS	CLIFTON BOARD	PRESENT
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NANCY CIAVAGLIA	POMPTON LAKES BOE	PRESENT
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GARY GREMBOWIEC	RIVERDALE BOE	PRESENT
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DONNA FELEZZOLA	BERKELEY HEIGHTS BOE	PRESENT
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MEMBERSHIP ATTENDANCE

Ronald Smith	Parsippany-Troy Hills	Absent
George Hagl	Bloomington Board	Absent
Geraldine Callinan	Randolph Board	Present
Dora Zeno	Jefferson Twsp. Board	Absent
Jim Minkewicz	Kinnelon Board	Absent
Barbara Decker	Pequannock Twp Board	Present
Sue Anne Marcello	Union County Vo Tech	Absent
Steve DiGeronimo	Millburn Board	Absent
Rene Taveniere	Cedar Grove BOE	Present
Kathryn Davenport	Lakeland Reg BOE	Present
William Moffitt	Hoboken BOE	Absent
Charlie Grau	Denville BOE	Present

FUND PROFESSIONALS PRESENT

FUND ADMINISTRATOR

**BURTON AGENCY INC.
Robert Kanwisher
Debra Ginetto**

INSERVCO

**Debra Stout
Nancy Fowlkes**

BROKER

**POLARIS GALAXY
Linda D'Alessio
Maria Makos
John Serapiglia**

TREASURER

Bill Van Tassel

BROKER

**WILLIS Insurance Services
John Moore
John Redmond**

RISK MANAGERS

**Dennis Tarantino
Linda D'Alessio
Lee Nestel
Lindsay Klein
Tom Sweeney**

AUDITOR

**Absent
Nisivoccia & Co.**

FIRST MCO

Alyssa Hrubash

WC ATTORNEY

Absent

OTHERS PRESENT

John Geaney, Attorney

MOTION WAS MADE TO APPROVE THE MINUTES OF MARCH 26, 2014

MOVED: Paul Gerber
SECONDED: Nancy Ciavaglia
VOTE: Unanimous

MOTION TO APPROVE THE March, April and May TREASURER'S REPORT AND BILLS LIST

MOVED: Gary Grembowiec
SECOND: Nancy Ciavaglia
VOTE: 7 Yeas 0 Nays 0 Abstentions

RE-ORGANIZATION MEETING

There are 3 Trustee seats available, for a 3 year term; the expired terms of Karen Perkins, Nancy Ciavaglia and Barbara Francisco.

MOTION WAS MADE TO RE-ELECT 3 INCUMBENT TRUSTEES for a 3 year term to expire June 30, 2017:

MOVED: Gary Grembowiec
SECOND: Donna Felezzola
VOTE: Unanimous

MOTION WAS MADE TO RE-ELECT JIM TEVIS AS CHAIRPERSON AND ELECT BARBARA FRANCISCO AS VICE CHAIRPERSON/SECRETARY

MOVED: Paul Gerber
SECONDED: Donna Felezzola
VOTE: Unanimous

Paul Gerber moved that the reelection of the incumbent Fund Trustees, Chairperson and Vice Chairperson/Secretary, for the terms listed below:

Jim Tevis, Chairperson	1 Years Ending 6/30/2015
Barbara Francisco, Vice Chairperson/Secretary	3 Years Ending 6/30/2017
Gary Grembowiec	2 Year Ending 6/30/2016
Paul Gerber	2 Year Ending 6/30/2016
Donna Felezzola	2 Year Ending 6/30/2016
Karen Perkins	3 Years Ending 6/30/2017
Nancy Ciavaglia	3 Years Ending 6/30/2017

The motion was seconded by Nancy Ciavaglia and unanimously approved.

MOTION WAS MADE TO RENEW ALL PROFESSIONAL APPOINTMENTS, ASSESSMENTS AND MANAGEMENT PLANS for July 1, 2014 through June 30, 2015: D, E, F, G, H, I, J, K, and L listed in the Agenda

MOVED: Paul Gerber

SECOND: Barbara Francisco

VOTE: 7 Yeas 0 Nays 0 Abstentions

EXECUTIVE DIRECTOR'S REPORT

The Executive Director summarized the Self-Insured and the Insured Program for 2014-2015.

- **Self-Insured/ Workers' Compensation** - There was an overall decrease for the Fund of 21% . The upfront discount is 50% for 2014. The overall mod for the Fund is excellent, .649
- **Fully Insured/Property & Liability** – Package Policy through Zurich: In the 1st year of the 3 Year Rate Program, no more than 2% rate increase in each of the years. Overall Fund increase for all lines, including School Board Legal was 5.77%. Two BOE had increased exposures. Also, 1 Board had an increase in their School Board Legal deductible. Environmental had no increase.

The Executive Director reported on the Paid and Reserve Claim Report in the Agenda. The Fund is doing very well so far this year with paid and reserves well below the Loss Fund.

Return of Surplus will be distributed in September.

The Executive Director shared the “Health & Safety of Our Student Athletes” presentation prepared by Steve Fogarty.

An updated Use of Facility Form was distributed with new language as a sample for BOE to use.

Polaris Galaxy Report

Binders were distributed to the members that participate in All Lines.

WILLIS Insurance Services

Binders were distributed with ID cards for vehicles. Schedule of Insurance was noted.

FIRST MCO

Kelly Royce reviewed last quarter report and distributed loss time reports to all members present for discussion.

CLOSED SESSION

3 Claims were discussed and approved for settlement in Closed Session

OLD BUSINESS

NONE

NEW BUSINESS

MOTION TO APPROVE DENVILLE BOE AS A NEW MEMBER OF PIP-NJ FOR INSURED PROGRAM EFFECTIVE JULY 1, 2014

MOVED: Paul Gerber
SECOND: Barbara Francisco
VOTE: 7 Yeas 0 Nays 0 Abstentions

MOTION TO ADJOURN MEETING

MOVED: Jim Tevis
SECOND: Paul Gerber
VOTE: UNANIMOUS

MEETING ADJOURNED: 1:00 PM

Jim Tevis, Chairman

Date

Minutes 6/11/14 PIP

